

MEMORANDUM

Administrative Services

Town Clerk

Risk Management

Human Resources

TO: Tom Willi, Interim Town Administrator

FROM: Janet Gale, Office Assistant

THROUGH: Barbara McDaniel, CMC, Assistant Town Clerk

THROUGH: Gail Reinfeld, MMC, Administrative Services Director

DATE: July 7, 2000

SUBJECT: Parks & Recreation Advisory Board Term Expirations

Resolution R-96-283 established the Parks and Recreation Advisory Board and provided for one- and two-year terms for its members. Each Councilmember has two exclusive appointments at this time. Pursuant to the aforementioned resolution, members should be concerned with and interested in park facilities and the recreational needs of Town residents.

Listed below are the members whose terms for service on this Board are set to expire in August 2000 and the number of meetings missed during their current term on the Board:

<u>Members</u>	<u>Absences</u>	<u>Appointed by</u>
Joette Alongi	1 of 7	Venis
Debbie Apolinario*	3 of 7	Cox
Deborah Clark*	0 of 4	Paul
Bill Edmondson	0 of 1	Cox
Betty Jean Jefferson	n/a	Clark
Margarette Olson	2 of 6	Weiner
Lawrence Reed*	0 of 7	Venis
Joyce Steward	1 of 7	Paul
Stuart Weinstein*	2 of 3	Bush
Michelle Whitman*	2 of 7	Weiner

*Two-year terms

Please be advised that the Board has held 7 meetings during its current term and that none of the members have abstained from voting. With the exception of Joyce Steward, who is away on vacation, all members have been contacted and have expressed their desire to continue serving the Town in this capacity.

Please note that pursuant to FSS 112.3145(7), appointing officials shall notify newly appointed officials (which is defined to include appointees to a board) of their duty to comply with disclosure requirements prior to the date of the appointment.